



## **Qualities to Look for in a Resource Professional**

- Knowledge of topic and relationship to a legitimate, established agency
- Experience working directly with parents and young children
- Personable
- Caring
- Respectful and supportive of parents
- Like and understands development of very young children
- Flexible
- Sensitive to the needs and concerns of parents
- Down to earth

# GUIDELINES FOR COMMUNITY RESOURCE PROFESSIONALS PARTICIPATING IN THE PARENT-CHILD WORKSHOP

1. The **Parent-Child Workshop or library's name for PC Workshop** is not a “typical” program presentation with a captive and stationary audience.
2. Designed for parents/caregivers and their children ages 1-3 years old, the PC Workshop is a free-flowing yet structured environment where the parent follows the child's lead to engage in meaningful play together.
3. Community resource professionals are encouraged to:
  - Circulate throughout the room and talk with each family, as the parents and children are playing. This may require walking around with a parent as they follow their child.
  - Provide information on their topic of expertise. This could include an activity or passing out information handouts.
  - Elicit questions from parents and address their concerns through an informal conversation. Sometimes one or two families are naturally grouped and can be addressed together.
4. The parent should never feel they need to choose between being attentive to the resource professional or staying with their child. If the child requires 100% of the parent's attention at that moment, feel free to say “He really needs you right now, I will stop by later to chat.”
5. Work collaboratively with the librarian facilitating the Parent-Child Workshop. The librarian will often have established relationships and may know which families need your assistance the most.
6. After the Parent-Child Workshop, it may be beneficial to have a conversation with library staff for any follow-up issues or concerns.

I include with the Professional's packet information on the article:

"The Parent/Child Workshops: A Unique Program" by Sandra Feinberg. School Library Journal, April 1985.

And a link to the video on Family Place website:

<http://familyplacelibraries.org/vid/FPChildParentWorkshop.wmv>

Registration for Parents:

I use EventBrite

[www.eventbrite.com](http://www.eventbrite.com)

There is no charge to create an account.



February 26, 2016



Dear Professional:

I am writing to confirm your Childhood Development presentation for our Parent/Child Workshop on

Thursday March 31, 2016

10:00-11:30 am

The session will be held in the Meeting Room at the Denison Public Library in Denison, Texas. You had mentioned that you probably would not charge for this service. However, please let me know the amount you would have charged so that we can get you a letter stating the donated time.

We are excited to have you as a part of our team of professionals. If you have any questions, do not hesitate to call me at 903-465-1797 Ext. 2059 or my cell 903-821-0064.

Sincerely,

A handwritten signature in black ink that reads "Joyce Ullah".

Joyce Ullah  
Library Programming Supervisor



February 23, 2016



Dear [REDACTED]

I am writing to confirm your Music and Movement presentation for our Parent/Child Workshop on

Thursday April 14, 2016                      10:00-11:30 am

The session will be held in the Meeting Room at the Denison Public Library in Denison, Texas. The fee paid will be \$100.00.

We are excited to have you as a part of our team of professionals. If you have any questions, do not hesitate to call me at 903-465-1797 Ext. 2059 or 903-821-0064.

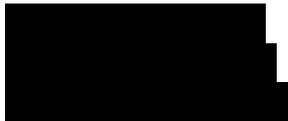
Sincerely,

A handwritten signature in black ink, appearing to read "Joyce Ullah".

Joyce Ullah  
Library Programming Supervisor



September 13, 2016



Dear [REDACTED]

I am writing to confirm your Speech and Hearing presentation for our Parent/Child Workshop on

Saturday, September 24

10:00-11:30 am

The session will be held in the Meeting Room at the Denison Public Library in Denison, Texas. You had mentioned that you probably would not charge for this service. However, please let me know the amount you would have charged so that we can get you a letter stating the donated time.

We are excited to have you as a part of our team of professionals. If you have any questions, do not hesitate to call me at 903-465-1797 Ext. 2059 or my cell 903-821-0064.

Sincerely,

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Joyce Ullah  
Library Programming Supervisor



February 23, 2016

[REDACTED]

WIC

[REDACTED]

Denison, TX 75021

Dear [REDACTED].

I am writing to confirm your Nutrition presentation for our Parent/Child Workshop on

Thursday April 7, 2016

10:00-11:30 am

The session will be held in the Meeting Room at the Denison Public Library in Denison, Texas. Please let me know if there will be a charge for your presentation.

We are excited to have you as a part of our team of professionals. If you have any questions, do not hesitate to call me at 903-465-1797 Ext. 2059 or on my cell 903-821-0064.

Sincerely,

A handwritten signature in black ink, appearing to read "Joyce Ullah".

Joyce Ullah  
Library Programming Supervisor

## PARENT/CHILD WORKSHOP GUIDELINES

1. The Parent/Child Workshop is designed to give you (or your caregiver) a *special* time with your child for playing, reading, and spending interactive quality time together.
2. All situations concerning your child must be handled in a quiet, gentle manner.
3. Remain with your child at all times. No child will be allowed into the workshop area without his/her parent or caregiver.
4. With the exception of bottles necessary for infants, no food will be allowed in the room. Please feed your child prior to attending the workshop.
5. Parents and caregivers must participate in cleaning up after his/her child. Please put toys back in designated area.
6. Please be considerate of other children and keep your sick child at home.
7. Encourage your child to share materials with others.
8. Label all personal items brought into the room with child's name, i.e. bottles, pacifiers, etc.
9. Library staff will be available in the area at all times. We are here to offer assistance as information and resource people, but the care of your child is the sole responsibility of the parent or caregiver.
10. Siblings (infants – 5 years old) are welcome to accompany the parent and toddler in the workshop.



Denison Public Library  
Children's Department



A Message from Denison Public Library:

The Denison Public Library Parent/Child Workshop in which you are enrolled will be held on Thursday at 10:00 am, beginning March 17 and will run for 5 weeks. The program will run approximately 1 hour and 15 minutes.

There are two purposes to the workshop:

1. To provide a setting in which you and your child can work and play together. In order to facilitate this, our meeting room has been organized into three different activity areas.
  - Resource Material Station - This area contains both free items and item to check out. Different aspects of parenting will be featured each week. Also, included in this area are board books and picture books which can be checked out for your child.
  - Art/Sensory Exploration Station - Each week will feature a different craft or project for you and your child to do together. All materials and instructions will be provided.
  - Toy and Game Area - Located throughout the room, are toys, books, puzzles, blocks, toys, dolls and dramatic play items.

Plan to spend time each week in each of these areas.

2. To introduce you to specialists and community people who will provide you with information on different aspects of parenting and early childhood. If you have specific questions, we are happy to connect you with the resources you need.

Coming under separate email is a list of guidelines which must be observed. We would like to remind you that only family members and care takers are allowed to participate. We will be at capacity, so no guests, please.

Have fun, enjoy yourself and let us know how you and your child like the workshop.

Please call Joyce Ullah 903-465-1797 Ext 2059 if you are unable to attend or have any questions. If you find you need to drop out, please let us know as we anticipate having a waitlist.

Very truly yours,

Joyce Ullah, Library Programming Supervisor

Denison Public Library

[jullah@cityofdenison.com](mailto:jullah@cityofdenison.com)

## PCW Circle Time – Week 3

### A Ram Sam Sam

A ram Sam Sam, A ram Sam Sam  
Guli guli guli guli ram Sam Sam  
A ram Sam Sam, A ram Sam Sam  
Guli guli guli guli ram Sam Sam

A rafi a rafi  
Guli guli guli guli ram Sam Sam  
A rafi a rafi  
Guli guli guli guli ram Sam Sam

### Two Little Blackbirds

Two little blackbirds sitting on a hill  
One named Jack, the other named Jill  
Fly away Jack, fly away Jill  
Come back Jack, come back Jill  
(Kiss muah!)

Two little blackbirds sitting on a hill  
One named Soft, the other named Loud  
Fly away Soft, fly away Loud  
Come back Soft, come back Loud  
(Kiss muah!)

### Ring Around the Rosy

Ring around the rosy, A pocket full of posies  
Ashes, ashes, we all fall down

The cows are in the meadow  
Eating buttercups  
Thunder (slap the floor), lightning (clap)  
We all stand up

Ring around the rosy, A pocket full of posies  
Ashes, ashes, we all fall down

Get out parachute and put in the middle  
Repeat Ring around the rosy with  
parachute; let children run under when  
adults lift parachute

### Noble Duke of York

Instead of lifting a child to this song, lift the  
chute. Gently shake in between lifts.

The noble duke of York  
He had ten thousand men  
He marched them up to the top of the hill  
Then he marched them down again  
And when they're up, they're up  
And when they're down, they're down  
And when they're only halfway up, they're  
neither up not down

### Goodnight Parachute

*(tune Are You Sleeping?)*

Goodnight, Parachute  
Goodnight, Parachute  
It's been fun, it's been fun  
Now it's time to go away  
Come play with us another day  
Goodnight, Parachute  
Goodnight, Parachute  
(Whisper "Good night")

### It's Time to Say Goodbye

It is time to say goodbye to all our friends  
It is time to say goodbye to all our friends  
It is time to say goodbye  
Give a smile and wink your eye  
It is time to say goodbye to all our friends  
Goodbye friends (wave)  
Yee haw! (Fist in air)

Announcement:

Next week: Nutrition - Add name of professional

## DPA Donation

Date 3/11/2016  
Check made out to: Denison Public Library  
Address 300 W Gandy, Denison TX 75020  
Phone 903-465-1797 Ext 2059  
Contact person Joyce Ullah 903-821-0064

<u>Vendor</u>	<u>Date</u>	<u>Amount</u>	<u>Description</u>
Hobby Lobby	3/2/2016	76.55	Parent Child Workshop Art Exploration Supplies
Walmart	3/3/2016	87.60	Parent Child Workshop Art Exploration Supplies
Amazon	3/9/2016	109.40	Parent Child Workshop Art Exploration Supplies
Walmart	4/4/2016	20.65	Parent Child Workshop Art Exploration Supplies
Total Payable to Denison Public Library		<b>\$ 294.20</b>	



## General Supply List for Parent-Child Workshop Activity/Exploration Table

Crates for puppets, books, small toys etc...  
Plastic cartons for manipulatives, musical instruments etc...  
Drop cloths  
9" paper plates (not grease resistant)  
Yarn 3 skeins  
Flour-2 bags (5 lb)  
Salt-6 containers  
Vegetable oil-1 qt. bottle  
Food coloring-1 pkg/4 colors  
Large mixing bowl  
Large wooden spoon  
Liquid measuring cups (plastic)  
Dry measuring cup (1 cup)  
Table spoon  
1 box plastic sandwich bags

**These supplies are sufficient for 3 five weeks series of the Parent-Child Workshop with approximately 30 families in each.**

## Art Supply List for Parent-Child Workshop Activity/Exploration Table

<u>Quantity</u>	<u>Item</u>
12 boxes	Crayons
3 pints	Red Finger Paint
3 pints	Blue Finger Paint
3 pints	Yellow Finger Paint
3 pints	Orange Finger Paint
3 pints	Green Finger Paint
3 pints	Purple Finger Paint
12 boxes	Water Color Markers
100 sheets	16 X 22 Finger Paint Paper
3 packages	9 X 12 Red Construction Paper
3 packages	9 X 12 Blue Construction Paper
3 packages	9 X 12 Green Construction Paper
3 packages	9 X 12 Yellow Construction Paper
3 packages	9 X 12 Orange Construction Paper
3 packages	9 X 12 Purple Construction Paper
3 packages	9 X 12 Pink Construction Paper
3 packages	9 X 12 Lt. Blue Construction Paper
1 box (500)	Jumbo Craft Sticks
2 dozen	Glue Sticks

## MAKING PLAYDOUGH

### Ingredients:

2 cups flour  
1 cup salt  
2 Tablespoons Vegetable Oil  
1 cup warm water

(Optional Ingredients: few drops of food coloring)

Add the dry ingredients first, giving each child a chance to add an ingredient. After dough is mixed, turn contents of bowl onto waxed paper or sheet for kneading.

Purpose: Working with clay is an important and integral part of a child's early years. The child enjoys the tactile experience of mixing, molding, pulling, and pounding. They may also witness the change in color and consistency of ingredients.

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